

MINUTES
ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

May 12, 2009

PAR. 1 The regular monthly meeting of ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 7:36 PM by President McKendree. Roll was called. Present were Trustees Buergel, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. A quorum was present. Absent was Trustee Ceretto. Ms. Pajor; Assistant Director/Adult Manager; Ms. Regan, Business Manager; and Mr. Poremba; public were also in attendance.

PAR. 2 The Pledge of Allegiance was recited.

PAR. 3 **MINUTES:** The minutes of the April 14, 2009 meeting were presented for disposition.

PAR. 4 Motion was made by Trustee Pickar, seconded by Trustee Engelbrecht to accept the minutes of April 14, 2009 as presented. Motion carried by voice vote. 6-0

PAR. 5 **ATTORNEY'S REPORT:** No Report

OFFICERS' REPORTS

PAR.6 **PRESIDENT'S REPORT:** President McKendree reported that Mr. McCarthy of PSA-Dewberry/BCA Architects has drawn up a contract for the library's Attorney to review before being presented to the Board.

PAR. 7 President McKendree stated newly elected Trustees will be sworn in at the
** scheduled budget/personnel meeting on May 26, 2009 at 7:00 P.M.

PAR. 8 President McKendree also reminded Trustees to come prepared for
** the election of committee officers at the regular June 2009 board meeting.

PAR. 9 **VICE PRESIDENT:** No Report

PAR. 10 **SECRETARY:** No Report

PAR. 11 **TREASURER:** Trustee Woodville presented the financial report dated April 2009 for approval.

PAR. 12 Motion was made by Trustee Buergel, seconded by Trustee Schneider to accept and place on file the Treasurer's Report dated April 2009. Motion carried by voice vote. 6-0

PAR. 13 **FINANCE:** A list of bills dated May 2009 was presented for payment.

- PAR. 14 Motion was made by Trustee Pickar, seconded by Trustee Buergel to authorize and approve payment of the May 12, 2009 bills in the amount of \$120,802.61. Roll #1 was called. Voting was 'Aye' by Trustees Buergel, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 6-0
- PAR. 15 Trustee Ceretto arrived at 7:44 P.M.
- PAR. 16 **BUILDING AND GROUNDS:** No Report
- PAR. 17 **POLICY:** Ms. Swanson requested approval for the newly revised FML Policy as presented.
- PAR. 18 Motion was made by President McKendree, seconded by Trustee Buergel to approve the newly revised FML Policy as presented. Roll #2 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 7-0
- PAR. 19 **BY-LAWS:** No Report
- PAR. 20 **PUBLIC RELATIONS:** President McKendree requested an article sent to the newspaper regarding the recent first place win of the 'Little Trivia on the Prairie' contest by; Ms. Swanson, Ms. Blietz, Ms. Cottonaro and Ms. Helwig of our adult services department. Congratulations from the Board.
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- PAR. 21 President McKendree would also requested an article sent regarding the current District 130 Art Show, being presented in the library's youth department and the donated mural from Prairie Junior High hanging in the main stairway.
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- PAR. 22 **PERSONNEL:** No Report
- PAR. 23 **TRUSTEE EDUCATION:** President McKendree encouraged all Trustees to attend the Annual Trustee Workshop on Saturday, June 27, 2009 at the Glenwood-Lynwood Public Library. Trustees should let Ms. Regan know before June 19, 2009.
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- PAR. 24 **INSURANCE:** No Report
- PAR. 25 **LIBRARY DIRECTOR'S REPORT:** Ms. Swanson's written report was included in the board packet.
- PAR. 26 **UNFINISHED BUSINESS** No Report
- PAR. 27 **NEW BUSINESS:** Ms. Swanson requested approval for the purchase of 2 (two) new Waterfall A/V fixtures for adult services.

- PAR. 28 Motion was made by President McKendree, seconded by Trustee Buergel to approve the purchase of 2 (two) new Waterfall A/V fixtures in the amount of \$3,481.61 as presented. Roll #3 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 7-0
- PAR. 29 Ms. Swanson requested approval for the attendance of several staff to the ALA conference in July 2009.
- PAR. 30 Motion was made by Trustee Ceretto, seconded by Trustee Pickar to approve the attendance of several staff to the ALA conference in July 2009, with an amount not to exceed \$2,000.00 as presented. Roll #4 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 7-0
- PAR. 31 The Trustees stated if any staff wish to attend the 2009 ALA Conference on Sunday, July 12th, they do so on their own time.
- PAR. 32 Ms. Regan presented Trustees with a handout regarding the recent State of Illinois Elevator inspection. Ms. Regan will see to it that all recommendations are completed before the next inspection.
- PAR. 33 **PUBLIC DISCUSSION:**
- PAR. 34 Trustee Ceretto left the room at 8:15 P.M.
- PAR. 35 Trustee Ceretto returned at 8:17 P.M.
- PAR. 36 President McKendree again reminded all Trustees of the Special
** meeting on May 26, 2009, at 7:00 P.M. to discuss the 2009-2010 budget and personnel. Ms. Regan will call to remind all trustees.
- PAR. 37 Motion was made by Trustee Ceretto, seconded by Trustee Pickar to adjourn at 8:26 P.M. Motion carried by voice vote. 7-0

MARY JANE SCHNEIDER, SECRETARY
ALSIP-MERRIONETTE PARK
PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

APPROVED _____ DATE _____

APPROVED-AMENDED _____ DATE _____

/car ** Denotes follow-up required

